

JOB DESCRIPTION

Job Title: Occupational Therapy Education Facilitator (fixed term)	Band 6: £29,605 - £36,023 <i>Opportunity to progress to £39,348</i>
School: School of Allied Health & Community	
Department: Allied Health	
Reporting directly to: Head of Department of Allied Health	
Supervisory responsibility for: N/A	
<p>Other Contacts</p> <p>Internal: Academic Staff, Other Professional Support Departments; Other Academic Schools; Students.</p> <p>External: Practice Partners; Placement Providers.</p>	
<p>Main Duties*:</p> <ol style="list-style-type: none"> 1. To provide academic and pastoral support to Occupational Therapy students. 2. To contribute to learning and teaching activities by acting as a resource to support academic activities in conjunction with academic staff including, but not limited to, co-creation and delivery of lectures, seminars, group tasks and practical teaching activities. 3. To take an active role in teaching and learning in occupational therapy and contributing to the inter-professional philosophy of the School. 4. To partake in practice education duties as requested by the Practice Education Lead or Nominee, including Zoned Academic visits, student assessment meetings and other liaisons with Practice Partners and Placement Providers. 5. To act as a Personal Academic Tutor to Occupational Therapy students and learners. 6. To participate in annual staff development and review processes and participate in appropriate training activities to meet the changing demands of the job. 7. To participate in the recruitment of students, including selection events, open days and twilight events. 8. To support meetings as required to represent the Occupational Therapy team and wider university. 9. To participate fully in the life of the School and University by engaging in representational and ambassadorial activities in support of the School's activities and carry out any other reasonable duties as requested by the Head of School or his/her nominee. 10. Maintain personal and professional development to meet the changing demands of the job; participate in appropriate training activities and encourage and support staff in their development and training. 11. To take steps to ensure and enhance personal health, safety and well-being and that of other staff and students. 12. Carry out these duties in a manner that promotes equality of opportunity and supports 	

diversity and inclusion and takes into account the University's commitment to environmentally sustainable ways of working.

***The above does not represent an exhaustive list of duties associated with this role**